

TERMS OF REFERENCE

ASSISTANT COORDINATOR (Agribusiness component)

- INTERNATIONAL POSITION -

PROJECT: BUILDING A FUTURE: MAKE IT IN THE GAMBIA	
LOCAL: Base in greater Banjul, The Gambia, with regular displacements within the country	
POSIÇÃO: <i>Assitant Coordinator - Agribusiness Manager (M/F)</i>	
REPORTS TO: <i>Project Coordinator</i>	
WORK LANGUAGES: English and Portuguese	
STARTING DATE <i>(forecast)</i> : January 2021	DURATION: 9 months

IMVF :: Instituto Marquês de Valle Flôr is a Portuguese non-governmental organization for development whose mission is to promote economic and cultural development. Its mains areas of work are Cooperation and Education for Development, Decentralized Cooperation with Municipalities and Technical Assistance. It is present in west African countries for 3 decades.

CONTEXT

Project description

The project *BUILDING A FUTURE: MAKE IT IN THE GAMBIA* led by IMVF and funded by the European Union Emergency Trust Fund for Africa (EUTF for Africa)¹ is implemented since January 2019. Its overall objective is to contribute to socio-economic development and to nurture positive prospects for local populations and returning migrants in The Gambia. The specific objectives of the action are:

- to boost economic development with a focus on attractive employment and revenue generation in regions prone to migration;
- to promote a conducive socio-economic environment for an effective and sustainable reintegration of former migrants and to improve the attractiveness of rural areas.

And the expected results (ER) are:

- ER1: sustainable market-oriented agribusiness value chains are emerging and/or reinforced in rural Gambia through training (formal/unformal)
- ER2: social cohesion has been strengthened by the activities of local organizations and the implementation of social/recreational facilities

The action's core targets are youths and women.

In a nutshell, the main milestones achieved in 2020 are as follow:

- Agribusiness component (result 1):
 - 34 production sites assisted to increase production;
 - 80 Hectares of land benefitting from improved agriculture management;
 - 17 Farmer Field Schools (FFS) implemented and 30 community gardens' development plans prepared;
 - 2371 people assisted to increase income generation
 - 396 people trained to manage & maintain agriculture infrastructure, including 40 returnees
 - 29 agro-entreprsises supported, including 3 led by returnees;
 - 46 jobs created or sustained
 - 126 youths trained in business development, including 42 returnees;
 - creation of 2 agro-processing centres supported;
 - creation of 2 multipurpose solar powered stations supported;
 - facilitation of market linkage for 2 crops - pepper and onions;
 - 27 production sites received Covid-19 prevention goods.
- Social cohesion component (result 2):

¹ https://ec.europa.eu/europeaid/regions/africa/eu-emergency-trust-fund-africa_en



- 5 community radios capacitated and provided with Covid-19 prevention goods
- 8 youth-led campaigns fostering social cohesion (COVID-19 prevention);
- 15,000 people received facemasks at the community level;
- +100,000 (estimated) people reached by COVID -19 awareness raising campaigns (at the community level and radio programs)
- 50 school garden master trained
- 25 school vegetable gardens supported;
- More than 16,700 students benefiting from a school for social cohesion programme;
- 25 schools provided with Covid-19 prevention goods, including 26,000 facemasks.

The Agribusiness Manager will be the technical responsible for the activities foreseen under Result 1.

JOB DESCRIPTION

The current terms of reference concern the recruitment of an Agribusiness Manager who will be responsible for the implementation of the activities under result 1. He/she shall ensure a culture of communication and cooperation with the Project Coordinator, contributing actively to the rigorous and effective management of the project.

Management tasks:

- Participates in the definition of the work plan for 2022 and ensures activities' progress;
- Participates in the preparation and implementation of a phase out strategy
- Participates in the budgeting of activities
- Participates in the preparation of terms of reference of the activities to be implemented and on the evaluation of proposals
- Ensures good institutional relationship with the various stakeholders and partners involved;
- Supervises the operational team (extensionists, agribusiness facilitators, etc);
- Ensures the articulation with the advisors for business and training
- Supervises the operations of the regional office

Technical tasks

- Revises and implements strategies that contribute to boost the attractiveness of the agricultural sector among youths;
- Supervises activities to support the development of rural agro-entrepreneurship;
- Supervises activities of construction/rehabilitation of agro-infra-structures
- Works with groups and associations of farmers, in articulation with relevant stakeholders, contributing to the ownership and sustainability of the action, as well as to integrated rural development;
- Supports the strengthening of the capacities of partner institutions or stakeholders;
- Supports local and decentralized actors in the appropriation of planning methods and value chain development;
- Collaborates in the design and/or implementation of activities within the scope of RE 2 and the project's communication plan, which are related to the recognition of opportunities at the level of the agribusiness sector;
- Ensures that environmental and gender issues are taken into consideration.

Monitoring, evaluation, capitalization and Communications tasks

- Assess the progress in the implementation of activities, in accordance with the established timetables, and timely proposes measures to overcome any delays or problems detected;
- Develop regular status reports on the level of execution of activities for which he/she is directly responsible;
- Participates in writing progress reports;
- Participates in the implementation of the project's internal monitoring and evaluation system;
- Participates, whenever pertinent, in the meetings of the regional technical committees and the project's internal advisory council, as well as in institutional representation meetings with a clear technical character;



- Ensures a function of surveillance and quality assurance of the services of the various partners and stakeholders in the project;
- Contribute to capitalizing on the experiences carried out by the project and to its dissemination.

The Agribusiness Manager will report to the Project Coordinator.

PROFILE OF THE AGRIBUSINESS MANAGER

Qualifications

Preferential university degree in the fields of Agronomy, Agroeconomics and/or Rural Development. Other qualifications will be considered together with proven professional experience.

Professional experience and skills

- Mandatory:

- o Experience of working in the field of rural development;
- o Experience of working in development cooperation project management in PALOP countries or West Africa;
- o Experience of working with local development organizations;
- o Languages: Fluency in English.

- Added Values:

- o Work experience in the field of agricultural development and in the dynamization of commercial circuits in rural agro-entrepreneurship development activities;
- o Experience of working with farmers' organisations;

Aptitudes

- Ability to adapt quickly and deliver results in a short period of time
- Proactivity and sense of responsibility in the accomplishment of tasks;
- Dialogue and cooperation capacity with the various stakeholders and partners;
- Ability to show a critical positioning and to formulate proposals, demonstrating a strategic vision and assuring sustainability;
- Ability to adapt to new cultural and social contexts;
- Computer skills: Microsoft Office from the point of view of the user;
- Valid driving license

FOR EXPRESSION OF INTEREST

All those interested in applying must send an **updated CV**, **motivation letter**, and an **indication of 2 people / reference contacts** to the e-mail address: candidaturas@imvf.org by the 15th of December 2021, with the subject "Agribusiness Manager Application".

Please note that applications will be analysed as they are received, and interviews will be scheduled continuously.

For clarification of questions, please use the e-mail: candidaturas@imvf.org.

OTHER INFORMATION

Place and working hours:

The project's headquarters are in the greater Banjul. The position requires regular visits to the project's intervention regions. The working hours will comprise 40 hours a week, ideally Monday to Friday, between 8:30 am and 5:30 pm. This timetable can be adjusted according to needs.

Type of contract: 9-month cooperation²/work agent contract.

² Only for Portuguese nationals - Under the legal framework generally established by law 13/2004 of 14 April, amended and republished by Decree-Law No. 49/2018, of 21 June.

