
Terms of Reference: Development of a Common Matrix for Good Practices of the project People & Planet: a Common Destiny

The project [People & Planet: a Common Destiny](#) is seeking to contract an experienced consultant to provide guidance and support the collection of good practices on how to tackle climate change at the local level and in partnerships.

Background

With the existing Climate Change scenario, by 2030, water scarcity in some arid and semi-arid places will displace up to 700 million people around the world. Even though these are speculative numbers, the next years will be dramatic for our planet. It is a global problem that will affect every part of the world and each one of its inhabitants. This way, we call on every citizen to understand his/her place on it, to recognise how impactful his/her actions are, and to realise his/her power to make a change.

In order to raise awareness, empower and mobilize European youth citizens and decision-makers, the project People and Planet will implement a range of activities in 8 EU member-states (Germany, Italy, Ireland, the Netherlands, Poland, Portugal, Romania, Spain) and in Cape Verde, between 2020 and 2024. The project aims to contribute positively to the sustainability of development policies at the glocal (global + local) level and promote the participation of youth citizens as change-makers.

This project is divided into two lines of action:

Outcome 1: New models of sustainable behaviours coherent with global sustainable development are adopted by the Young European Citizens (YEC) in the target countries

Output 1.1: Increased awareness of YEC in the target countries on climate change challenges and sustainable development practices.

Output 1.2: Opportunities for active engagement of YEC in the target countries in concrete actions for fighting climate change expanded.

Output 1.3: Strengthened capacities of the targeted actors for development (LAs, ALAs, CSOs) in promoting citizens awareness, knowledge and engagement towards Climate Change and sustainable lifestyle patterns.

Outcome 2: Improved local policy-making practices by targeted Local Authorities (LAs) allowing for active engagement of youth representatives in the policy-making process and aiming at the localisation of SDGs

Output 2.1: Opportunities for the active participation of the YEC in policy-making processes at the local level expanded.

Output 2.2: Increased awareness of decision makers at local, national and European levels on SDGs localization and climate change mitigation.

Purpose

This assignment intends to develop a common matrix to compile and later analyse good practices under all above-mentioned outputs across the project consortium, with a focus on informing outcome 2. The consultant is expected to collect feedback from all implementing partners and create a user-friendly tool to document and share initiatives that provide new approaches and good practices on engaging youth to tackle climate change and that are relevant to a wider scale and to build a collective knowledge network. The common matrix will thus become the basis of a common publication that can be presented as a Guide for LAs to reinforce their work in partnership to share resources, ideas, and materials about climate change in the context of the Sustainable Development Goals (SDGs).

In this context, a 'good practice' can be defined as follows: a technique or methodology that, through experience and research, has proven to reliably lead to a desired result. A commitment to using the good practices in any field is a commitment to using all the knowledge and technology at one's disposal to ensure success. Some of the characteristics of a good criteria include relevancy in addressing the operational and programming areas; Innovation in demonstrating new and creative ideas to solving the problems; impact demonstrates a positive and tangible result that enhances program delivery and contributes to long term results and replicability in that it serves as an effective model and has potential for application to other contexts/programs (*from UN agencies*).

The overall purpose of the consultancy is to develop a common matrix to compile good practices on tackling climate change from the implementation of the People & Planet project. This is hence a first part of a longer-term process to document and analyse good practices; this assignment is nonetheless independent from any other follow-up phases that may be also commissioned to external consultants.

Specifically, the Consultant (s) is expected to:

- Identify from existing reports and through a consultation process with the P&P implementing partners what should be common criteria to document and gather evidence on good practices.
- Develop a common matrix to be used independently by all partners of the consortium that is user-friendly and allows informing a final publication on good practices by the end of the project People & Planet.

Expected results (measurable results)

Before commencing on the assignment, the consultant will deliver a technical proposal outlining the detailed approach and methodology to this assignment and which will be discussed and agreed with the coordination team. The selected consultant/firm will be expected on the following deliverable:

- Development of a common matrix to collect good practices on tackling climate change through youth engagement across the People & Planet consortium.

Methodology and Approach

The assignment will include:

- a desk review of existing documents including project and partners' reports
- a consultation with the partners of the consortium during a coordination meeting in Spain, Galicia, November 3-4. The consultant is expected to conduct such consultation session (estimated two hours).

The logical framework of the project will provide the basis for the methodology, assessing the good practices at the output level and their contribution to outcome level changes.

Timeframe

The consultancy is expected to be undertaken between 15th October and 15th November 2022.

Supervision of the Consultant

The consultant will be under the direct supervision of the coordination team of the People & Planet project, which may be composed of the lead coordinator and the steering committee. The coordination team will facilitate the consultant needs for the purpose of the evaluation.

Key competences and experience required

The consultant/firm should have:

- Proven track record in research for documentation of good practices and dissemination of research data.
- Knowledge of the localization of SDGs.
- Sound experience in informing the work of local authorities preferred.
- Knowledge on tackling climate change through youth engagement preferred.

Available budget

Up to 2.000 EUR, including taxes. This excludes travel costs for the consultation in Spain.

How to apply

Please send your application in English via e-mail to candidaturas@imvf.org with 'Development of a Common Matrix for Good Practices of the project People & Planet: a Common Destiny' in the subject line, and include:

- A technical proposal, that includes the expert profile; brief methodology, similar experiences, and confirmation of availability to attend the meeting in Spain, November 3-4
- A CV of maximum two pages

Applications should be sent before **18th of October 2022**.